

## North Central Reading Council Literacy Grant Request 2015

Thank you for your interest in obtaining funding through the North Central Reading Council (NCRC) to help promote literacy! Please read the information below before submitting your full Grant Application. Completed applications must be sent via email to [heather.ell@minot.k12.nd.us](mailto:heather.ell@minot.k12.nd.us) with the subject "NCRC GRANT APPLICATION" no later than Thursday, October 29, 2015.

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### Eligibility Rules/Purchase Procedures/Applicant Agreement

A. I understand that classroom teachers who serve as North Central Reading Council (NCRC) Members are eligible to apply for literacy project funds (up to \$250) for students in their personal classroom. Librarians, school staff, or building committees are welcome and encouraged to head up the project/plan, however, NCRC is only able to grant funds for students in classrooms of teachers who are, in fact, NCRC members.

**I have read and understand the eligibility rules.** (initial)

B. I understand that money granted for this application will be granted directly to the approved eligible applicant in the form of a check from the North Central Reading Council. Half of the approved grant will be awarded to the applicant upon immediate approval. The remaining half will be awarded after the following occurs:

- Applicant submits detailed **receipts** to the North Central Reading Council for requested and approved purchases.
- Applicant submits a brief write-up of the project outcome along with one or more photos to be submitted on NCRC's Website and Newsletter.

**I have read and understand the procedure for receiving funds and making purchases with money granted by the North Central Reading Council.** (initial)

\*Completed grant applications are due to the NCRC **by October 29, 2015**. As you complete your application, **please keep in mind your project/plan should:**

- Demonstrate innovative thinking
- Promote literacy
- Have a direct and immediate impact on the largest amount of students

\*\*Each grant application will be reviewed and decided upon by the NCRC Officers. A total of \$1000 in awarded funds will be administered to approved applicants (a maximum of \$250 per award). **Notifications will be made by the end of December.**

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### Summary Information

**Date:**

**Project Title:**

**Name of Applicant:**

**Affiliated School(s):**

**Total Amount Requested (not to exceed \$250):** \_\_\_\_\_

*Should you have any questions, please email [heather.ell@minot.k12.nd.us](mailto:heather.ell@minot.k12.nd.us)*

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**Eligible Teacher Primary Contact Information**

**Name:**

**Cell Phone Number:**

**School Phone Number:**

**Address:**

**E-mail Address:**

**Date:**

**Affiliated School(s):**

**Project Title:**

**Project Description** – *please provide a detailed description of your project.*

**How does this project promote literacy?**

**Approximately how many students will be impacted by the receipt of these funds/implementation of this project?**

**Primary Goals /Objectives:**

1.

2.

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**Applicant Signature:**

**Date:**

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*The information I have provided on this application is accurate and truthful*

*Should you have any questions, please email [heather.ell@minot.k12.nd.us](mailto:heather.ell@minot.k12.nd.us)*